

The Annual Parish Council Meeting will be held in the Village Hall on May 16, 2022 at 7.30pm for the purpose of transacting the following business. Public participation (The meeting includes a 15 minute Open Forum, when members of the public and press are invited to address the Council. If there is no call for an Open Forum then the meeting will start at 7.30pm. The law does not permit members of the public and press to take part in the debates.

.………………………………N Hartley (Parish Clerk)

**Agenda**

1 To elect a Chairperson

2 To elect a Vice Chairperson

3 To receive apologies for absence

4 To receive reports from Breckland and Norfolk County councillors

5 To receive declarations of interest from Members and consider requests

for dispensations

6 To confirm the minutes of the meeting held on 11 April 2022

7 To receive any matters arising from the minutes (for information only)

8 Planning

8.1 Breckland Council decisions

7 Miller Close 3PL/2022/0254/HOU

Two storey side extension and front porch Approved

9 Finance

9.1 To approve the following payments in accordance with the Budget:-

N Hartley, clerk’s salary (April 2022), £826.05

N Hartley, clerk’s salary (May 2022 - payment date to change), £826.05

BHIB, insurance premium, 672.45

Scarning Village Hall, annual running cost of defibrillator, £52

C Farnham, reimbursement for cost of temporary licence for Jubilee event, £21

Wendling Village Hall, hire for first aid training for Jubilee, £60

Earth Anchors, two litter bins, £489.60

9.2 To receive the Internal Control Officer’s report

9.3 To consider the appointment of three new signatories to the Council’s accounts

10 To receive the Parish Council’s unaudited accounts

11 To consider and sign the Annual Return

12 To receive the clerk’s report

13 To receive a report of the finances of Scarning Fuel Allotment Charity

14 To appoint an Internal Control Officer

15 To appoint a Council representative to Scarning Playing Field Committee

16 To appoint a Council representative to Scarning United Charities

17 To appoint a Council representative to the Seckar Trust

18 To appoint the members of the Council’s Staff Committee

19 To appoint the members to the Council’s Budget sub committee

20 To appoint the members to the Council’s Water Meadows sub committee

21 To consider the Council’s position regarding the lease of areas of Scarning

Water Meadows

22 To consider a proposal to grant fund replacement of the play equipment on the

Blackthorn Drive playing field

23 To consider the appointment of a contractor to cut Lucy’s Meadow and the main

meadows in 2022

24 To consider an initial proposal regarding fencing and grazing on Scarning Water

Meadows

25 To receive an update on the tenancy of the former Highway Surveyors Land at

Daffy Green

26 To review the rent of the former Highway Surveyors Land at Daffy Green

27 To review the rent of the Council’s land at Scarning Fen (Fir Acre)

28 To review the rent of the former Broadway Allotments

29 To review the rent of Shipdham Lane playing field

30 To receive an update on the Jubilee 2022 (including the receipt and distribution

of any monies from the events)

31 To consider a request for funding for flowers in the Council’s flower boxes

32 To consider a Community Car scheme for Scarning

33 To consider a proposal for filming the Council’s meetings

34 To consider making a donation to the Red Cross

35 To note items for inclusion in the next agenda

36 To note the date and time of the next Parish Council meeting

**The meeting will be closed to the public**

37 To receive the Clerk’s appraisal

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**Parish Office**

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